



## **NOTTINGHAM CITY COUNCIL**

### **NOTTINGHAMSHIRE & CITY OF NOTTINGHAM FIRE & RESCUE AUTHORITY - FINANCE AND RESOURCES**

**MINUTES of the meeting held at Fire and Rescue Services HQ, Bestwood Lodge, Arnold Nottingham NG5 8PD on 4 April 2014 from 10.00am - 11.16am**

- ✓ Councillor Malcolm Wood  
(Chair)
- ✓ Councillor Chris Barnfather
- ✓ Councillor John Clarke
- ✓ Councillor Jon Collins
- ✓ Councillor Gordon Wheeler

- ✓
- ✓ indicates present at meeting

#### **Colleagues, partners and others in attendance:**

- Neil Timms - Strategic Director of Finance and Resources
- Peter Hurford - Treasurer to the Nottinghamshire and City of Nottingham  
Fire and Rescue Authority
- Noel McMenamin - Constitutional Services Officer, Nottingham City Council

#### **27 APOLOGIES FOR ABSENCE**

None.

#### **28 DECLARATIONS OF INTERESTS**

None.

#### **29 MINUTES**

The Committee confirmed the minutes of the meeting held on 17 January 2014 as a correct record and they were signed by the Chair.

### **30 CAPITAL BUDGET MONITORING REPORT TO 28 FEBRUARY 2014**

Neil Timms, the Strategic Director of Finance and Resources, presented the Chief Fire Officer's report on Capital Programme progress in the year 2013/14, and analysing the significant variances against the original programme.

The capital budget monitoring statement is showing an underspend to date of £5,794,000 against the budget for the year of £8,339,000. Mr Timms reported that that Transport and Information and Communications Technology budgets were mostly on track, The main reason for the underspend lies with the Property portfolio, particularly in finalising the joint Central Fire Station and City Council Emergency Planning Hub. Mr Timms undertook to submit a revised capital programme to a future meeting.

#### **RESOLVED**

- (1) to note the content of the report;**
- (2) to request the Chief Fire Officer to arrange a property tour for Committee members, to improve their understanding of the property portfolio;**
- (3) to request the Strategic Director of Finance and Resources to submit a revised Sustainable Capital Programme to a future Committee meeting.**

### **31 REVENUE BUDGET MONITORING TO 28 FEBRUARY 2014**

Neil Timms, the Strategic Director of Finance and Resources, presented the Chief Fire Officer's report setting out the financial performance of the Service in the year 2013/14 and analysing significant variations against the original budget.

The revenue budget monitoring statement for February 2014 is showing an underspend to date of £222,000 against a budget for the year of £43,899,000. The projected out-turn variance for the year is an underspend of £884,000.

#### **RESOLVED**

- (1) to note the contents of the report;**
- (2) to request the Strategic Director of Finance and Resources to provide a brief training session on Service insurance issues at the rising of the Committee's next meeting.**

### **32 PRUDENTIAL CODE MONITORING REPORT TO 28 FEBRUARY 2014**

Peter Hurford, Treasurer to the Nottinghamshire and City of Nottingham Fire and Rescue Authority, presented his report informing the Committee of performance to end February 2014 relating to the prudential indicators for capital accounting and treasury management.

**RESOLVED to note the contents of the report.**

### **33 REPORT ON CURRENT PROJECT PROGRESS**

Neil Timms, the Strategic Director of Finance and Resources, presented the Chief Fire Officer's report on the progress of various projects across the Service. The Strategic Director was assisted by Ian Pritchard, Head of Procurement and Estates, Gavin Harris, ICT Manager and Graham Bosworth, Transport Manager.

The Strategic Director highlighted the following points:

- The construction of the new Retford Fire Station is proceeding well, but the sale of Central Fire Station and its replacement by a new building is progressing more slowly. Work on the SDC Fire House will cost more than originally programmed;
- Projects to deliver a new aerial ladder platform, Water Carrier, Pumping Appliances and Flood Response Unit are all on track or completed. Delivery of the Environmental Protection Unit, Breathing Apparatus Unit and Command Support Vehicle have been delayed;
- The Service ICT Strategy is being completely reassessed by the new ICT Manager to priorities projects going forward.

**RESOLVED to note the contents of the report.**

### **34 VALUE FOR MONEY**

Neil Timms, the Strategic Director of Finance and Resources, presented the Chief Fire Officer's report outlining the proposed programme for achieving and demonstrating Value for Money in 2014/15 and to report progress against the Value for Money Programme in 2013/14.

The Strategic Director highlighted audits of gas, electricity, water and telephone charges, further joint procurement arrangements and reducing printing costs as priorities in 2014/15.

**RESOLVED to note the contents of the report.**

### **35 INTERNAL AUDIT REPORT - CARDIFF CHECKS**

Neil Timms, the Strategic Director of Finance and Resources, presented the Chief Fire Officer's report providing the results of internal audit work undertaken in relation to Cardiff checks. The checks did not identify any specific issues.

**RESOLVED to note the contents of the report.**